

C. A. S. M. P. Chen Lee Wing Tsing Nursery
Information on Admission to PN Classes in the 2025/26 School Year

Admission Application Process

A. Collection of application Forms

1. Application Form Distribution Period : From 2 September 2024 (Monday) onwards
Mondays-Fridays 9:30 a.m.-5:30 p.m. and Saturdays 9:30a.m. -12:30 p.m.(except public holidays)
2. Download from school website (<https://www.caclwtkg.edu.hk>)
3. Obtain from school in person

B. Submission of Application Forms

1. Application will be accepted from 2 September 2024 (Monday)
2. All application forms should be submitted in person
3. Submission time: Mondays-Fridays 9:30 a.m.-5:30 p.m. and Saturdays 9:30a.m. -12:30 p.m. (except public holidays)

C. Application Forms should be submitted with the following documents and information:

1. A copy of the child's birth certificate or residence approval documents from the Director of Immigration.
2. Application fee: HK\$40 (not refundable)

D. Interview Arrangements

1. Interviews will be conducted on 1 November 2024 to 2 November 2024.
2. The Nursery will arrange interview for all applicants. Individual or group interviews will be arranged.
One parent should accompany their child for the interview.
3. Please contact us at 2952 4488 if translation service is needed. (For NCS children)

E. Admission Criteria

1. Interview performance of the applicant.
2. The applicant's sibling(s) currently studying or that have graduated in this kindergarten will be given priority consideration.
3. Parents have the same religious beliefs as the school's sponsoring body.

Announcement of Admission Results

We will inform parents of the PN admission results before 15 November 2024 (Friday) by email. If you have not received the letter by 20 November 2024 (Wednesday), please call our school at 2952 4488 for enquiry.

Registration Arrangements

Parents should complete the registration procedures for their child from 21 to 22 November 2024 (9:30-17:30) and submit the following documents:

1. Acceptance letter
2. Registration fee HK\$970 (Half day class) , HK\$1570 (Whole day class).

If the child concerned studies in our school, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify our school in writing. The registration fee will not be refunded.

Wait-listed candidates

We will inform parents from 27 November 2024 by phone. Parents should complete the registration procedures for their child from 3 to 4 December 2024(9:30-17:30). Applicants who does not receive notification means we do not have school place left for the child.

Rejected candidates

Due to the limited number of places in our school and the large number of applicants, there is a situation of "rejected".